



**CITY COUNCIL
CALLED SPECIAL SESSION MINUTES
NOVEMBER 14, 2018**

PRESENT:

Rita G. Jonse, Mayor

COUNCIL MEMBERS:

Gene Kruppa, Place 1 (Absent)
Maria Amezcua, Place 2
Anne R. Weir, Mayor Pro Tem, Place 3
Zindia Pierson, Place 4 (Absent)
Deja Hill, Place 5
Todd Shaner, Place 6

CITY STAFF:

Thomas Bolt, City Manager
Lluvia Tijerina, City Secretary
Scott Dunlop, Assistant Development Services Director
Ryan Phipps, Chief of Police
Sarah Friberg, Court Clerk
Sammie Hatfield, Community Development Manager
Anthony Valchar, Streets/Parks Superintendent
Denver Collins, Captain
Samantha Montemayor, Victim Services Supervisor
James Allen, Lieutenant

SPECIAL SESSION – 7:00 P.M.

With a quorum of the Council Members present, the special session of the Manor City Council was called to order by Mayor Jonse at 7:00 p.m. on Wednesday, November 14, 2018, in the Council Chambers of the Manor City Hall, 105 E. Eggleston St., Manor, Texas.

PLEDGE OF ALLEGIANCE

At the request of Mayor Jonse, Anthony Valchar, Streets/Parks Superintendent, led the Pledge of Allegiance.

PROCLAMATION

Declaring the week of November 12-16, 2018, as “National Hunger and Homeless Awareness Week”.

Mayor Jonse read and presented a proclamation declaring the week of November 12-16, 2018, as “National Hunger and Homeless Awareness Week” to Jerretta Jimmerson Davenport with Manor ISD – Project Hope.

PUBLIC COMMENTS

Anthony Valchar, Streets/Parks Superintendent spoke before City Council regarding Texas Arbor Day. He discussed the several types of trees that were purchased and planted throughout the City.

No one else appeared to speak at this time.

CONSENT AGENDA

1. **Consideration, discussion, and possible action to approve the City Council Minutes of the November 7, 2018, Regular Meeting.**
2. **Consideration, discussion, and possible action on the acceptance of the October 2018 Departmental Reports:**
 - **Police – Ryan Phipps, Chief of Police**
 - **Development Services – Scott Dunlop, Assistant Dev. Services Director**
 - **Community Development – Sammie Hatfield, Comm. Dev. Manager**
 - **Municipal Court – Sarah Friberg, Court Clerk**
 - **Public Works – Mike Tuley, Director of Public Works**
 - **Finance – Lydia Collins, Director of Finance**
3. **Second and Final Reading: Consideration, discussion, and possible action on an ordinance for a Final Planned Unit Development request for Manor Heights being 477 acres, more or less, of land including Lot 2, J.F. Nagle Estates, portions of the A.C. Caldwell Survey No. 52, Abstract 154, and Lemuel Kimbro Survey No. 64, Abstract No. 456, located near US Hwy 290 E and Old Kimbro Road and locally known as 13201, 13356, and 13400 Old Kimbro Road, Manor, Texas. Applicant: Kimley-Horn Associates. Owner: Sky Village Kimbro Estates LLC.**
4. **Consideration, discussion, and possible action on a resolution authorizing the acceptance of the grant award through the U.S. department of justice office for victims of crime; and authorization the City Manager to act as the grantee’s authorized official in all matters pertaining to the city's participation in the law enforcement-based direct victim services program.**

5. Consideration, discussion, and possible action on City owned equipment and fleet to be auctioned off.

MOTION: Upon a motion made by Council Member Shaner and seconded by Council Member Amezcua, the Council voted five (5) For and none (0) Against to approve and adopt all items on the consent agenda. The motion carried unanimously.

PUBLIC HEARINGS

6. Public Hearing: Consideration, discussion, and possible action on a proposal to increase total water/wastewater revenues from residential and commercial customers of the City of Manor, Texas.

The City staff's recommendation was that the City Council conduct the second and final public hearing.

Mayor Jonse opened the public hearing.

MOTION: Upon a motion made by Council Member Amezcua and seconded by Council Member Weir the Council voted five (5) For and none (0) Against to close the Public Hearing. The motion carried unanimously.

7. Public Hearing and First Reading: Consideration, discussion, and possible action on an ordinance of a rezoning request for 4.382 acres of land out of the A.C. Caldwell Survey, Number 52, locally known as 14101 US Hwy 290 E, from Interim Agricultural (A) to Medium Commercial (C-2). Applicant: Hans Lorange, Real People Homes, Inc. Owner: Hans Lorange.

The City staff's recommendation was that the City Council approve the first reading of an ordinance of a rezoning request for 4.382 acres of land out of the A.C. Caldwell Survey, Number 52, locally known as 14101 US Hwy 290 E, from Interim Agricultural (A) to Medium Commercial (C-2).

Scott Dunlop, Assistant Development Services Director, was available to address any questions posed by the City Council.

Mayor Jonse opened the public hearing.

MOTION: Upon a motion made by Council Member Weir and seconded by Council Member Shaner the Council voted five (5) For and none (0) Against to close the Public Hearing. The motion carried unanimously.

MOTION: Upon a motion made by Council Member Weir and seconded by Council Member Hill the Council voted five (5) For and none (0) Against to approve the first reading of an ordinance of a rezoning request for 4.382 acres of land out of the A.C. Caldwell Survey, Number 52, locally known as 14101 US Hwy 290 E, from Interim Agricultural (A) to Medium Commercial (C-2). The motion carried unanimously.

8. Public Hearing: Consideration, discussion and possible action on a Concept Plan for Manor Heights Phases 2, 3, 4, 5, 6; 1,530 lots on 477 acres more or less, located near US Hwy 290 E and Old Kimbro Road, Manor, TX. Applicant: Kimley-Horn & Associates. Owner: Sky Village Kimbro Estates LLC.

The City staff's recommendation was that the City Council approve a Concept Plan for Manor Heights Phases 2, 3, 4, 5, 6; 1,530 lots on 477 acres more or less, located near US Hwy 290 E. and Old Kimbro Road. Manor, TX.

Scott Dunlop, Assistant Development Services Director, was available to address any questions posed by the City Council.

Mayor Jonse opened the public hearing.

MOTION: Upon a motion made by Council Member Amezcua and seconded by Council Member Weir the Council voted five (5) For and none (0) Against to close the Public Hearing. The motion carried unanimously.

MOTION: Upon a motion made by Council Member Weir and seconded by Council Member Amezcua the Council voted five (5) For and none (0) Against to approve a Concept Plan for Manor Heights Phases 2, 3, 4, 5, 6; 1,530 lots on 477 acres more or less, located near US Hwy 290 E. and Old Kimbro Road. Manor, TX. The motion carried unanimously.

REGULAR AGENDA

9. Consideration, discussion and possible action on the first reading of an ordinance rezoning Lot 6, Block 43 Town of Manor, locally known as 209 North Lexington Street, from Single Family (R-1) to Light Commercial (C-1). Applicant: Marcos Chavez. Owner: Marcos Chavez.

The City staff's recommendation was that the City Council postpone this item to the December 5, 2018, Regular Council Meeting.

MOTION: Upon a motion made by Council Member Weir and seconded by Council Member Amezcua the Council voted five (5) For and none (0) Against to postpone this item to the December 5, 2018, Regular Council Meeting to gather more information from the applicant regarding parking. The motion carried unanimously.

10. Consideration, discussion and possible action on a resolution setting a public hearing under Section 311.003 of the Texas Tax Code for the creation of a Tax Increment Reinvestment Zone (TIRZ) containing approximately 599.2 acres of land generally located along Highway 290, east of Bois D Arc Road, south of Kimbro West Road and west of FM 1100 and being located within the corporate limits of the City of Manor, authorizing the issuance of notice by the City Secretary regarding the public hearing, and directing the City to prepare a preliminary Reinvestment zone project and financing plan.

The City staff's recommendation was that the City Council approve Resolution No. 2018-12 setting a public hearing for the creation of a Tax Increment Reinvestment Zone (TIRZ) containing approximately 599.2 acres of land, authorizing the City Secretary to issue notice regarding the public hearing, and directing the City to prepare a preliminary Reinvestment zone project and financing plan.

MOTION: Upon a motion made by Council Member Hill and seconded by Council Member Amezcua the Council voted five (5) For and none (0) Against to approve Resolution No. 2018-12 setting a public hearing on December 5, 2018, for the creation of a Tax Increment Reinvestment Zone (TIRZ) containing approximately 599.2 acres of land, authorizing the City Secretary to issue notice regarding the public hearing, and directing the City to prepare a preliminary Reinvestment zone project and financing plan. The motion carried unanimously.

11. Consideration, discussion, and possible action on a resolution establishing a Public Improvement District (PID) Underwriting pool for the City of Manor.

The City staff's recommendation was that the City Council approve Resolution No. 2018-13 establishing a Public Improvement District (PID) Underwriting pool for the City of Manor consisting of FMSbonds, Inc., Piper Jaffray & Co., and Stifel Nicolaus & Company, Inc., for a period of 5 years and authorizing the Mayor to enter and execute any agreements necessary for underwriter services regarding PID bonds.

City Manager Bolt discussed the pool process for the City of Manor.

MOTION: Upon a motion made by Council Member Shaner and seconded by Council Member Amezcua the Council voted five (5) For and none (0) Against to approve Resolution No. 2018-13 establishing a Public Improvement District (PID) Underwriting pool for the City of Manor consisting of FMSbonds, Inc., Piper Jaffray & Co., and Stifel Nicolaus & Company, Inc., for a period of 5 years and authorizing the Mayor to enter and execute any agreements necessary for underwriter services regarding PID bonds. The motion carried unanimously.

12. Consideration, discussion, and possible action on the Manor Lions Club H.O.T. Funds application of reimbursement of actual expenses meeting the State of Texas Hotel Tax Law Requirements Section 351.101.

This item was pulled, no action was taken.

13. Consideration, discussion, and possible action to close City Offices from 12:00 p.m. to 2:00 p.m. on Friday, December 7, 2018.

The City staff's recommendation was that the City Council approve the closure of City Offices from 12:00 p.m. to 2:00 p.m. on Friday, December 7, 2018, for the Holiday Luncheon.

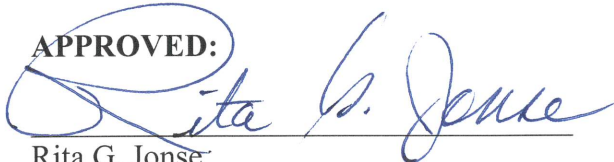
MOTION: Upon a motion made by Council Member Weir and seconded by Council Member Amezcua the Council voted five (5) For and none (0) Against to approve the closure of City Offices from 12:00 p.m. to 2:00 p.m. on Friday, December 7, 2018, for the Holiday Luncheon. The motion carried unanimously.

ADJOURNMENT

The Special Session of the Manor City Council Adjourned at 7:28 p.m. on Wednesday, November 14, 2018.

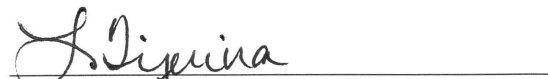
These minutes approved by the Manor City Council on the 5th day of December 2018.

APPROVED:



Rita G. Jonse
Mayor

ATTEST:



Lluvia Tijerina, TRMC
City Secretary

